

Newsletter

January 2009



Registered Charity No. 1027293

Dear Parents/Carers,

A very warm welcome to our new children and their families. We look forward to getting to know you and making your time with us fun.

The Staff Team

Welcome to Karen Ward who has joined the staff team this term and to Kirsten Turner who has joined our team of bank staff.

Manager - Heather Clarke

Deputy/Health and Safety Officer – Rita Attwell

Supervisor – Wendy Lewis

Inclusion Officer – Lesley Newcombe

Assistants – Julie Palmer, Wendy Lewis, Julia Williams, Caraline Moore, Sarah Guile, Alison Denton-Brown, Lisa Taylor, Sarah Naylor, Vicki Whiting and Judith Michell

Bank Staff – Penny Woolford

Trustees of Southwater Village Hall Pre-School

Chairman – Kate Hall Telephone: 734939

Treasurer – Sarah Ediss Telephone: 731668

Secretary – Lesley Smith Telephone: 732164

Term Dates

Spring Term 2009

Monday 5th January – Friday 3rd April
(HALF TERM 16th February – 20th February)

The following term dates are still **provisional** dates only and are subject to change and the Autumn Term may finish one week earlier on December 11th.

SUMMER TERM 2008 April 20th – July 17th (half term 25th -29th May)

AUTUMN TERM 2008

September 7th – December 11th/18th (half term 26th -30th October)

The Christmas Party

Thank you to all committee and parents who assisted at the Christmas Party. Special thanks to father Christmas who at such a busy time still found the time to come and visit us! All the staff would like to thank committee and parents for all their thanks, Christmas cards, generous gifts and kind words.

Illness

Please inform us when your child is absent through illness. If your child goes down with chicken pox please notify pre-school **immediately** as a child attending pre-school at present could become very ill if they come into contact with an infectious child and do not receive medical attention within 72 hours. Please make sure that we are able to contact you should your child be taken ill at pre-school. If any of your contact details, especially mobile numbers have changed then you must inform us immediately.

Themes

Week Beginning:

12th January – Squares

19th January – Triangles

26th January – Rectangles

2nd February – Diamonds

9th February – Stars

Parking

As you are aware we are a very busy preschool with lots of cars and children about at drop off and collection times. Children and cars do not mix. Please **DO NOT** Park in the road along the whole of the entrance to the preschool car park or in the car park. This area must be kept clear so that there is a clear view to cross the road. Parents/Carers **must not** remove bollards to gain access to the car park.

Please use the overflow car park opposite the cricket club. It may take a few extra minutes to secure siblings in buggies and to walk down from the car park but you do not want to be responsible for a serious accident to a child?

School Uniform

Supplies of school uniform are very low but please ask staff if you would like sweatshirts or T-shirts and if we do not have size requested we will order more.

Fees

Fees are due in by Friday 16th January. Fees must be sent into preschool in an envelope labelled Fees. Do not address them to Heather Clarke as Heather does not deal with fees. Failure to pay your fees on time will mean that your child will lose their place. If you have agreed with committee to pay weekly then your payment is due for the whole week on the first session your child attends that week. Payments cannot be paid session by session. Once you default on your weekly payments then your child will lose their place.

Extra Sessions

Requests for extra sessions must be made in writing so that your child's name can be added to the extra session's waiting list. However there may be no extra sessions available until September 2009.

Parent/Carer Helpers

You are always welcome at preschool but please make sure that your child is settled and confident within preschool before you come into help.

Clothing

Please hang all coats and bags on a peg. Do not leave them on the stage. Please, please make sure that all coats, bags, gloves and hats are clearly named. If your child wears boots to preschool they must bring either a pair of shoes or plimsolls to change in to.

Children's Parties

The village hall may be the ideal venue for your child's birthday party. No mess in your home. For further details on hiring the hall please telephone 07757 285634.

Snacks

Please make sure that you send in a piece of fruit, breadsticks or raisins for snack time and if your child will only eat certain fruit then please make sure you send that fruit in. We do not always have favourite fruits available. Thank you

Photographer

The photographer will be here on Thursday 12th February from 9.30am. Children that attend any sessions on a Thursday will automatically have photo taken unless you advise us otherwise. If your child does not attend sessions on a Thursday but you would like photograph taken please speak to a member of staff to book an appointment. Siblings are very welcome. During the day the photographer will also be taking group photographs of the Pre-School Plus groups. Further details will be sent to plus parents.

Wanted

- Please could we have all your Christmas Cards if you are going to throw them away? We can also recycle Christmas tags, bows and ribbons etc.

E-mail

southwaterpreschool@hotmail.co

Web site address

www.southwaterpreschool.org

Parents Section

Please remember this section is for you.

Wishing You All A Very Happy New Year

Heather Clarke
Pre-School Manager

Telephone: (01403) 733 954 (during session times)