

Newsletter

September 2009



Registered Charity No. 1027293

Welcome

A very warm welcome to all parents and children to the start of another exciting, busy full of fun new preschool year. At the end of the Summer term we bid an emotional good-bye to all leaver's who have moved on to 'big school'.

The Staff Team

Heather Clarke - Manager/ Child Protection and Safeguarding Officer

Rita Attwell - Deputy Manager/Health and Safety Officer

Wendy Lewis - Supervisor / deputy Child Protection and Safeguarding Officer

Lesley Newcombe - SENCO/Assistant

Caraline Moore - Assistant

Sarah Guile – Assistant

Maria Woods – Assistant

Sarah Naylor – Assistant

Lisa Taylor – Assistant / Admin assistant

Alison Denton-Brown – Assistant

Judith Michell – Assistant

Vicki Whiting – Assistant

Karen Ward – Assistant

Kirsten Turner – Bank Staff

Teresa Parsons – Bank Staff

Penny Woolford – Bank Staff

Vicki Whiting is currently off sick and I am sure you would like to join us in wishing her a very speedy recovery. Vicki's key children will now have Sarah Naylor as their key person.

Committee of Southwater Village Hall Pre-School

Chairman – Kate Hall Telephone: 734939

Treasurer – Sarah Ediss Telephone: 731668

Secretary – Lesley Smith Telephone: 732164

Committee members: Heidi Guy and Clare Harrison

Lisa Condell and Ross McClean have resigned and we thank them for all their hard work whilst on the committee.

A.G.M and 'Open Evening

The A.G.M will held here at Preschool on Thursday 19th November at 7.30pm. It is very important that parents do attend the A.G.M because if numbers are insufficient, pre-school will close and a new meeting will be convened. Key persons will be available for an informal meeting after the A.G.M. This is an ideal time to find out how your child is settling into pre-school/plus. Further information will follow after half term.

Fund Raising Team

We are looking for new parents to join the fund raising team. This team plays a vital role in raising funds for new equipment and resources so that our fees can be kept as low as possible. Please let Heather Clarke know as soon as possible if you can help with fund raising.

Dr Barnados Toddle

Thank you to everyone who has supported this event and have already sent in their sponsor money. However there are still some sponsor monies outstanding. Can we please have all monies in by Friday 18th September as the monies need to be paid in to Barnados? Thank You

Clothing

Please ensure that all coats, hats, gloves, bags etc are labelled with your child's name. All children need a coat at preschool so that we can go out in the play area and for walks. When the weather becomes cold and wet your children will probably wear boots/wellies to preschool. Please make sure

that they change into soft shoes or plimsolls. No boots of any kind or wellies are to be worn in session. If you are unsure what is permitted please speak to a member of staff.

May we also remind parents with children in the plus groups that all clothes including plimsolls need to be labelled as clothing will get lost! P.E kits must be in a separate bag to the bag that you may send a change of clothes in. Nothing must be sent in plastic bags. Thank You

School Uniform

Uniform is on sale now. T-shirts £4 and sweatshirts £8.50. Supplies are limited as we are very limited for storage space. We have a few second hand tops for sale.

Parent Helpers

You are always very welcome at preschool but please make sure your child is settled and confident within preschool before you come into help. Why not sign up soon?

HEALTH AND SAFETY

Sickness

- A child who is obviously unwell should not attend pre-school, especially if they have experienced sickness or diarrhoea. Please allow **48 hours** for recovery before returning to pre-school. After an infectious illness a child should be excluded for the required time as stated in the West Sussex guidelines on Infectious Diseases document. A copy is displayed on the notice board. Please let the supervisor know when your child is off sick. If your child has chicken pox you must let us know immediately as we have a child who could become quite ill if they get chicken pox. Thank You

PARKING

- Inconsiderate parking outside of pre-school could be putting lives in danger. The safety of all children must be paramount at all times. **DO NOT** park on either side of the road along the entrance to pre-school. This must be kept clear at all times so that there is a clear view to cross the road. Please use the overflow car park opposite the cricket club. It may take a few extra minutes to secure siblings in buggies and then to walk down the road, but you do not want to be responsible for a serious accident to a child.

The Allotments

- Please do not allow your children to run down the side of the hall to the allotments. There are water butts and baths full of water in there.

The Play Area

- The play area is not accessible by parent's during session times. Please use the main entrance. Dogs are not permitted within the play area and please do not leave buggies or ride on toys in this area. Thank You.

Collection and Contact Details

- We must be informed of all alternative, permanent collection arrangements in writing and to meet the person collecting before hand. Ad-hoc changes to collection must be notified to the supervisor or the member of staff greeting at the door and this will be recorded in the register. If you fail to notify us we cannot allow your child to leave with anyone else. If your child is not collected after 30 minutes, Social Services may be notified. Please telephone us to keep us informed of any last minute changes or delays. In this situation passwords will be used. When arriving and departing the pre-school hall, please make sure that you make your child's presence known to the member of staff marking off the door register. Please do not rush in and out in large groups. When collecting your child please make your way **right over** to the mat where the children are waiting. Do not encourage them to run to you. This can lead to accidents. It is also important we are able to contact you or a nominated person from your registration form if necessary during the session. Please ensure all phone numbers and relevant details are kept up to date by informing your child's key person. Please make sure that your mobile is switched on when your child is at pre-school.
- All preschool plus children must be collected from the front and not via the playground with immediate effect as this area will often be set up for play sessions..

Colour Photographer

Paul Millen our popular colour photographer will be here on Monday 28th September. If your child does not attend sessions on a Monday you can make an appointment. Siblings are welcome.

Snacks

Thank you to everyone who has remembered to bring in fruit. Please remember all children need to bring in a piece of fruit, carrot, cucumber or breadsticks etc for snack time.

Term Dates

Autumn Term 2008

Monday 7th September – Friday 11th December
(Half term 26th -30th October)
Christmas Party December 14th

SPRING TERM 2009

4th January – 1st April (half term 15th – 19th February)

Themes

(All About Me

Week Beginning:

21st September – My Family and Friends

5th October – My Home

12th October – Things that Interest Me

20th October – My Pets

Fees

Fees are due in by Friday 18th September. Failure to pay your fees may result in your child losing their place. Please put fees in a sealed envelope labelled Fees. If you are paying by cash please let a member of staff know it is cash so that it can be checked with you. **Do not send in fees for the attention of Heather Clarke.**

E-mail

Administrator@southwaterpreschool.org

Web site address

www.southwaterpreschool.org

West Sussex County Council

Was Your Child born between 1st September 2005 and 31st August 2006? If so he or she is eligible to start school in September 2010. You should receive application packs by 19th September. If you have not received a pack or would like further advice or information please contact 0845 075 1007.

Deadline: Midday 6th November

Parents Section

Nearly New Sale Sunday 4th October 10am – 12 noon @ Southwater Leisure Centre, Pevensey Road. Entry 50p (children free)

£10 a table to sell all your unwanted baby and children's toys, clothes, books etc. Call Nikki on 01403 732947 to book a table or for more details. This is not raising funds for pre-school.

For Sale

Remember for 50p you can advertise your unwanted items here. Just send in you're for sale item clearly written on a postcard with 50p. It will appear in next month's newsletter and be displayed on parents' notice board. This fee will help with the costs of producing these newsletters.

Heather Clarke

Pre-School Manager

On Behalf of the staff and Committee

Telephone: (01403) 733 954 (during session times)